

**MINUTES  
OF THE PICKERING PUBLIC LIBRARY BOARD  
REGULAR MONTHLY BOARD MEETING  
Held February 22, 2007 at 7:00 p.m. at the Central Library**

**Present:** O. Chaudhry, B. Littley, J. Lucas, J. O’Connell, J. Sabean (7:37 p.m.),  
P. Savel (Chairperson), H. VanLeeuwen  
**Regrets:** P. Irwin, S. Van Steen  
**Secretary/Treasurer:** C. Mearns  
**Staff** E. Bird, C. Grant  
**Meeting Commenced:** 7:00 p.m.

1. **Public Delegations: none**
2. **Approval of Agenda, Disclosure of Potential Conflict of Interest**  
No conflict of interest was declared.

C. Mearns advised that the overview of children’s services would be replaced by an overview of current partnerships provided by Cathy Grant. A review of children’s services would be re-scheduled later this year.

<b>14.07</b>	<b>Moved:</b>	<b>J. Lucas</b>	<b>Seconded:</b>	<b>O. Chaudhry</b>
	<b>THAT the Agenda be approved as amended.</b>			
	<b>Carried.</b>			

**3. Board Education**

**3.1 Review of modules 3 and 4 of the Orientation Kit**

C. Mearns reviewed the *SOLS Orientation Kit*, modules 3 and 4, drawing particular attention to the section providing information specific to the Board’s liability and the Board’s role in determining monthly and annual agendas.

**3.2 Ends/Mean Distinction**

P. Savel asked the Board to permit more leniency regarding means questions during the orientation sessions over the next few meetings to allow the new Board members to adapt to Policy Governance. A general discussion of the difference between means and ends followed. Two handouts, “*Boards Lead Best When Services, Programs, and Curricula are Transparent*” and also “*A Theory of Governance*” were distributed for review.

**3.3 Current Partnerships – C. Grant**

C. Grant reviewed the current list of partnerships between the Library and external organizations.

**4. Approval of Minutes of the Board Meeting held January 25, 2007, and Business Arising**

<b>15.07</b>	<b>Moved:</b>	<b>H. VanLeeuwen</b>	<b>Seconded:</b>	<b>B. Littley</b>
	<b>THAT each Member of the Board in attendance affirm that they have reviewed the Minutes of the meeting held January 25, 2007 and approve these Minutes as presented.</b>			
	<b>Carried.</b>			

**Business Arising**

None

**5. Report of Community Linkage Committee (no meeting)**

No report. The Linkage Committee meeting is scheduled for 6:15 p.m. on March 22<sup>nd</sup> 2007.

**6. ENDS Discussion**

None.

**7. Governance**

**7.1 Board Self-Evaluation**

J. Lucas stated that comments overall were favourable. However, there were comments that the meeting discussion delved into “means”. Reference was made to the earlier discussion of ends and means distinction.

**8. Ownership**

**8.1 Member Reports**

H. VanLeeuwen reviewed his report on the OLA conference which was handed out prior to the meeting. He also congratulated staff on their excellent presentations at the conference. Both presentations will be shared with the Board at a later date.

7:37 J. Sabean joined the meeting in progress

**9. Monitoring Reports**

**9.1 EL 3 – Staff Treatment**

<b>16.07</b>	<b>Moved:</b>	<b>H. VanLeeuwen</b>	<b>Seconded:</b>	<b>J. Lucas</b>
	<b>THAT each Member of the Board in attendance affirm that they have reviewed the Monitoring Report EL3, as presented, and have found that the Report conforms with Board policy.</b>			
	<b>Carried.</b>			

**10. Consent Agenda**

None.

**11. Staff Reports**

**11.1 Linkage Information Update (distributed at meeting)**

C. Mearns discussed her Information Update highlighting the positive comments from the public regarding our movie night and the recent article on our re-organization in the Ontario Library Association AccessOLA magazine.

<b>17.07</b>	<b>Moved:</b>	<b>J. O’Connell</b>	<b>Seconded:</b>	<b>O. Chaudhry</b>
	<b>THAT the CEO’s Linkage Information Update be received.</b>			
	<b>Carried.</b>			

**12. Board Policy Review**

12.1 Assigned for March 22<sup>nd</sup> meeting  
BC2 Delegation to the C.E.O. – B. Littlely

**13. Other Business**

**13.1 Correspondence**

C. Mearns reviewed an email received from the Scugog Memorial Public Library Board, asking for assistance. Although not a Policy Governance Board ©, they wish to clarify roles between the CEO and the Board. The Board Chair had heard of Pickering’s success in this area and has asked if a Board Member could attend an upcoming Board meeting (March 8<sup>th</sup> at 6p.m.) to provide some guidance to them. The March date and time was not possible but the Board asked that C. Mearns contact Scugog to establish an alternate date and time.

**14. In-Camera**

<b>18.07</b>	<b>Moved:</b>	<b>J. Lucas</b>	<b>Seconded:</b>	<b>J. O'Connell</b>
	<b>THAT the Board Meeting move In-Camera.</b>			
	<b>Carried.</b>			

7:55 p.m. Board moved In-Camera

Board returned from In-Camera session 8:03 p.m

<b>21.07</b>	<b>Moved:</b>	<b>H. VanLeeuwen</b>	<b>Seconded:</b>	<b>J. Lucas</b>
	<b>THAT the Board approve the decisions made In-Camera.</b>			
	<b>Carried.</b>			

**15. Board Self-Evaluation**

Forms were distributed to Board Members to complete before leaving the meeting.

**16. Date of Next Meeting and Adjournment:**

Date of the next regular Board meeting is March 22, 2007 at 7:00 p.m. in the Central Boardroom.

<b>22.07</b>	<b>Moved:</b>	<b>H. VanLeeuwen</b>	<b>Seconded:</b>	<b>J. Lucas</b>
	<b>THAT the meeting be adjourned.</b>			
	<b>Carried.</b>			

The meeting was adjourned at 8:04 p.m.