

**MINUTES
 OF THE PICKERING PUBLIC LIBRARY BOARD
 REGULAR MONTHLY BOARD MEETING
 Held February 24, 2005 at 7:00 p.m. at the Central Library**

Present: K. Ashe, K. Cummings, P. Irwin, J. Lucas, , K. Rathee, P. Savel,
 H. VanLeeuwen (Chairperson),
Regrets: B. McLean, J. Duncan
Secretary/Treasurer: C. Mearns
Staff V. Ridgway, C. MacDonald, G. Boehm
Meeting Commenced: 7:05 p.m.

1. **Public Delegations**
None
2. **Approval of Agenda, Disclosure of Potential Conflict of Interest**
None

15.05	Moved:	P. Irwin	Seconded:	J. Lucas
	That the Agenda be approved as presented.			
	Carried.			

3. **Approval of Minutes of the Board Meeting held January 27, 2005 and Business Arising**

Business Arising

3.1 **Report #01-05 Process for Election of Board Executive**

H. VanLeeuwen stated that the purpose of the Report was to review and confirm the procedures for the annual election of the Chairperson and Vice-Chairperson of the Pickering Public Library Board. This report was initiated because of a challenge concerning the election process.

P. Savel assumed the chair for the process of discussion and voting on Report #01-05

16.05	Moved:	H. VanLeeuwen	Seconded:	K. Ashe
	That The Board formally accept as valid the procedures used in the election of the Vice-Chairperson on January 27, 2005, which are in accordance with established procedures and Robert's <i>Rules of Order</i>, and which procedures are duly verified by the City of Pickering Clerk and the Solicitor for the City of Pickering.			
	Carried.			

The first of two motions in the Report was reviewed by H. VanLeeuwen. Each Board Member was invited to comment on the motion before voting.

K. Rathee was of the opinion that the voting process was unfair and invalid, and was opposed to the procedures used, in particular the use of a second ballot after a tied first vote.

K. Ashe, noting that certain of K. Rathee's comments about fairness were not valid, felt that the election process was handled in a reasonable, fair and appropriate manner, as indicated in the Report.

H. VanLeeuwen noted that he supported the Report and the motion, and that the Board should take full ownership of both.

No other Board Members wished to address the first motion. The motion carried.

On the second motion, it was agreed that changes were necessary to the policy GP 4 (Roles of the Chairperson and Vice-Chairperson).

17.05	Moved:	K. Ashe	Seconded:	P. Irwin
	That the Board endorse GP 4 as amended.			
	Carried.			

H. Vanleeuwen resumed the chair.

3.2 Governance Committee

H. VanLeeuwen discussed his suggestion to develop a Governance Committee and outlined a mandate for the Committee. The first meeting of this committee is scheduled for March 8th at 7:00 p.m.

P. Savel volunteered to chair the committee. K. Ashe, J. Lucas and P. Irwin volunteered to join this committee. V. Ridgway was assigned as the staff resource person.

18.05	Moved:	K. Cummings	Seconded:	J. Lucas
	That each Member of the Board in attendance affirm that they have reviewed the Minutes of the meeting held January 27, 2005 and approve these Minutes as presented.			
	Carried.			

4. Board Policies

4.1 Board Education

Technology

G. Boehm, Manager of Systems, gave an interesting and informative overview of technology, its historical background and the current impact it has on Pickering Public Library and libraries in general.

H. VanLeeuwen thanked G. Boehm and staff Mathew Sheehan on behalf of the Board for their continued good work in this field.

4.2 Board Self-Evaluation

P. Savel noted that most of the comments were positive, although it was sometimes apparent that the meetings were still focusing on means rather than ends. There was also a suggestion that the meetings should more closely follow standard rules for governance.

K. Rathee left the meeting at 7:45 p.m.

4.3 Policy Evaluation

GP3 - No changes.

GP4 - No changes (policy amended earlier in this meeting).

BC1, BC2, and BC3 - These were set aside for the Governance Committee to review.

EL3 - Amended to read:

2. *Permit discrimination based on marital or family status.*

19.05	Moved:	H. VanLeeuwen	Seconded:	P. Irwin
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	<p>That each Member of the Board in attendance affirm that they have reviewed GP 3, GP 4 and EL 3 as revised and have found that these conform with Board policy, noting that BC 1, BC 2, and BC 3 will be reviewed by the Governance Committee.</p> <p>Carried.</p>
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4.4 Agenda Planning - Review of new format for agenda

All Board Members agreed that the new format would be workable, with adaptation where necessary.

5 Ownership

5.1 Member Reports

J. Lucas discussed the OLA Conference and submitted a report. She was very impressed with the Conference and was very glad to have attended. H VanLeeuwen also had positive comments about the Conference, especially the dinner where Pickering Public Library was presented with The Minister's Award for Innovation for the partnership with the Chippewas of Georgina Island. H. VanLeeuwen and C. Mearns accepted this Award on behalf of the Board.

6. Monitoring Reports

6.1 EL 3 – Staff Treatment

20.05	Moved:	J. Lucas	Seconded:	P. Irwin
	<p>That each Member of the Board in attendance affirm that they have reviewed the Monitoring Report listed above and have found that the Report conforms with Board policy, noting the revision in Motion 19.05.</p>			
	<p>Carried.</p>			

7. Consent Agenda

None

8. Ends Monitoring

8.1 February 2005 Report

None

9. Staff Reports

9.1 Information Update – C.E.O.

The Library Update Report for February was presented by C. Mearns.

10. Other Business

10.1 Date of March Meeting

After some discussion the date of the March meeting was changed from March 24th to March 30th.

11. In-Camera

None

12. Board Self-Evaluation

Assignments for review for March were as follows:

- ENDS Policies H. VanLeeuwen
- EL 9 H. VanLeeuwen

Forms were distributed to Board Members to complete before leaving the meeting.

13. Date of Next Meeting and Adjournment:

The next regular Board meeting was scheduled for March 30th, 2005 at 7:00 p.m. at the Central Boardroom

21.05	Moved:	K. Ashe	Seconded:	P. Savel
	That the meeting be adjourned.			
	Carried.			

The meeting was adjourned at 8:50 p.m.