

**MINUTES
 OF THE PICKERING PUBLIC LIBRARY BOARD
 REGULAR MONTHLY BOARD MEETING
 Held February 26, 2004 at 7:00 p.m. at the Central Branch**

Present: K. Cummings, J. Duncan, P. Irwin, J. Lucas, B. McLean, K. Rathee, P. Savel,
 H. VanLeeuwen (Chair),
Regrets: K. Ashe,
Secretary/Treasurer: C. Mearns
Staff V. Ridgway, C. Grant, C. MacDonald
Meeting Commenced: 6:58 p.m.

1. Orientation

None

1.1 Service/Program Orientation Adult Services and P.A.D.A. Project – Cathy Grant, Director of Service, Planning and Development

C. Grant gave a comprehensive presentation on Adult Services Service Program and P.A.D.A. Project. H. VanLeeuwen, on behalf of the Board, thanked Cathy and all the staff who have worked on this Project

1.2 Board Orientation – Review hand-outs from last meeting

Board member's comments were discussed. The package was found to be helpful, including the handout to be discussed at the next meeting.

2. Public Delegations

None

3. Approval of agenda, Disclosure of Potential Conflict of Interest

12.04	Moved:	P. Savel	Seconded:	P. Irwin
	That the Agenda be approved as presented			
	Carried.			

4. Approval of Minutes of the Board meeting held January 22nd, 2004

13.04	Moved:	J. Duncan	Seconded:	P. Savel
	That the Minutes of Meeting held January 22nd, 2004 be approved			
	Carried.			

5. Governance Matters

5.1 Board Self-Evaluation – Review of results from January 22nd

The self-evaluations from the last meeting results were that the majority thought that the meeting had been satisfactory.

6 Linkage Matters

6.1 Member Reports

Board Chairman's Report (attached to minutes) was emailed to members for their information. H. VanLeeuwen summarized his attendance at the 2004 OLA Super Conference.

7. Monitoring Reports

7.1 EL 3 – Staff Treatment

14.04	Moved:	B. McLean	Seconded:	K. Rathee
	That the Report EL 3 – Staff Treatment be approved			
	Carried.			

8. Staff Reports

8.1 CEO Report –February (distributed for information only)
 (Attached)

C. Mearns highlighted items from her report. She mentioned that in January, 37,000 people entered the central branch. These statistics were produced on the new counting software that was installed when the foyer was renovated. Also, the Library had received two grants this year; an S.P.I.A. Grant for \$20,000, and the H.R.D.C. Grant shared with Ajax.
 C. Mearns asked the Board to read the hand-out “Federation of Ontario Libraries” for discussion at the next meeting.

9. Consent Agenda

C. Mearns informed members that this would be a standing item on all future agendas, to be used for items requiring Board approval. There was nothing to report at this time.

10. Other Business

10.1 Confidential Report (distributed at meeting)

15.04	Moved:	B. McLean	Seconded:	P. Savel
	That the Board move in-camera			
	Carried.			

Moved in-camera at 8:15 p.m. to discuss the Confidential Report

The Board moved out-of-camera at 8:50 p.m.

18.04	Moved:	B. McLean	Seconded:	P. Savel
	That the motion 16.04 and 17.04 passed in-camera be approved.			
	Carried.			

11. Board Self-Evaluation

Forms were distributed to Board Members to complete before leaving the meeting.

12. Date of Next Meeting and Adjournment:

The next regular Board Meeting will be March 25th, 2004 at Central Branch.

19.04	Moved:	K. Rathee	Seconded:	P. Savel
	That the meeting be adjourned.			
	Carried.			

The meeting was adjourned at 8:55 p.m.