

**MINUTES
 OF THE PICKERING PUBLIC LIBRARY BOARD
 REGULAR MONTHLY BOARD MEETING
 Held May 24, 2007 at 7:00 p.m. at the Greenwood Library**

Present: B. Littley J. O’Connell, J. Sabeau, P. Savel (Chairperson), H. VanLeeuwen,
 S. Van Steen
Regrets: J. Lucas, O. Chaudhry
Secretary/Treasurer: C. Mearns
Staff V. Ridgway, D. Mirams
Meeting Commenced: 7:04 p.m.

1. **Public Delegations:** None
2. **Approval of Agenda, Disclosure of Potential Conflict of Interest**
 No conflict of interest was declared.

42.07	Moved:	S. Van Steen	Seconded:	J. O’Connell
	THAT the Agenda be approved as presented.			
	Carried.			

3. Board Education

3.1 Popular Materials

D. Mirams, Manager of Popular & Youth Services, presented information on Popular Materials and Youth Services.

3.2 Meeting Procedures

P. Savel indicated that the format of the April meeting had not followed conventional Rules of Order and therefore suggested that this and all following meetings more strictly adhere to *Robert’s Rules of Order*.

3.2.1 Rules of Order

Discussion took place regarding the Board’s preferences for meeting “Rules of Conduct”.

3.2.2 Parliamentarian

P. Savel handed out a draft job description for a “Parliamentarian” taken from *Robert’s Rules of Order*, and while there was some concern expressed that this was too complex for the Board’s situation, he suggested that at some point it might become necessary to appoint one to assist the Board.

43.07	Moved:	J. O’Connell	Seconded:	S. Van Steen
	THAT the Board move in camera			
	Carried.			

8:05 Board moved in camera

9:30 Board resumed open session

50.07	Moved:	J. O’Connell	Seconded:	H. VanLeeuwen
	THAT the Board ratify the decisions made in camera.			
	Carried.			

4. Approval of Minutes of the Board Meeting held April 26, 2007, and Business Arising

51.07	Moved:	H. VanLeeuwen	Seconded:	B. Littley
	THAT each member of the Board in attendance affirm that they have reviewed the Minutes of the meeting held April 26, 2007 and approve these Minutes as presented.			
	Carried.			

Business Arising

None.

5. Board Self-Evaluation

Forms were distributed to Board Members to complete before leaving the meeting.

6. Date of Next Meeting and Adjournment:

Date of the next regular Board meeting was Thursday, June 28, 2007 at 7:00 p.m. at the Claremont Library.

52.07	Moved:	H. VanLeeuwen	Seconded:	J. Sabeau
	THAT the remainder of the meeting be tabled and that the meeting be adjourned.			
	Carried.			

The meeting was adjourned at 9:35 p.m.

PLEASE NOTE: Next meeting June 28th was scheduled for Claremont Library but will be changed to Central Library Boardroom