

**MINUTES
 OF THE PICKERING PUBLIC LIBRARY BOARD
 REGULAR MONTHLY BOARD MEETING
 Held June 22, 2006 at 7:00 p.m. at Claremont Public Library**

Present: J. Duncan, P. Irwin, J. Lucas, P. Savel (Chairperson), H. VanLeeuwen
Regrets: K. Ashe, O. Chaudhry, K. Cummings, B. McLean
Secretary/Treasurer: C. Mearns
Staff V. Ridgway
Meeting Commenced: 7:12 p.m.

1. **Public Delegations**
None
2. **Approval of Agenda, Disclosure of Potential Conflict of Interest**
No conflict of interest was declared.

47.06	Moved:	H. VanLeeuwen	Seconded:	J. Lucas
	THAT the Agenda be approved as presented.			
	Carried.			

3. **Board Education (scheduled for June 24th, 2006)**

3.1

V. Ridgway handed out some additional and replacement pages for the Saturday meeting. She noted that the Focus Group with community agencies and their preliminary findings represented only four agencies. C. Mearns would follow up on their comments to investigate whether there had been any real problems.

P. Irwin joined the meeting at 7:20 p.m.

4. **Approval of Minutes of the Board Meeting held May 25, 2006 and Business Arising**

48.06	Moved:	H. VanLeeuwen	Seconded:	P. Irwin
	THAT each Member of the Board in attendance affirm that they have reviewed the Minutes of the meeting held May 25, 2006 and approve these Minutes as presented.			
	Carried.			

There was no Business Arising.

5. **Report of Community Linkage Committee**

5.1 **Open House Speakers - Update**

P. Irwin noted that there had been no success with obtaining speakers for the October Open House. She would follow-up with Brian McFarlane's publisher.

Several suggestions were made for Open House speakers. J. Duncan suggested asking a student writer as a guest speaker. C. Mearns would follow-up with Martin Avery, the Library's "Writer In Residence" to see if he had any suggestions about such a program.

5.2 **Rotary Club Meeting**

P. Irwin would check on contact information with K. Ashe before the next meeting.

6. Governance

6.1 Board Self-Evaluation

J. Lucas stated that the overall comments had been very positive from the last Board meeting, with one suggestion to focus more on “Ends”.

6.2 Board Effectiveness Quick Check

P. Savel discussed the results from the Board Effectiveness Quick Check from the last meeting for which average had been four out of five overall.

Discussion followed on whether this Quick Check was sufficient or whether a new one should be designed. C. Mearns would check to see if there was a Carver Evaluation Tool and inform P. Savel.

P. Savel suggested deferring this to the September meeting and possibly setting up an Ad Hoc Committee to develop evaluation tools.

6.3 Policy for Review

GP2 Governing Style – J. Lucas
 No Changes required

GP7 Agenda Planning – B. McLean
 No Changes required (as per Board)

GP9 Cost of Governance – P. Savel
 No Changes required

49.06	Moved:	J. Lucas	Seconded:	P. Irwin
	THAT each Member of the Board in attendance affirm that they have reviewed GP2, GP7 and GP9 and have found that these conform with Board policy.			
	Carried.			

6.4 Process for Policy Review

P. Savel opened discussion regarding the process for reviewing the policies.

50.06	Moved:	J. Lucas	Seconded:	H. VanLeeuwen
	THAT the Board review of the EL policies and Ends policies concurrent with the CEO’s monitoring report and			
	That the Board review the GP and BC policies on an annual basis			
Carried.				

7. Ownership

7.1 Member Reports

None

7.2 F.O.P.L. (distributed)

P. Savel and C. Mearns had attended the Federation of Ontario Public Library Urban Caucus Meeting on June 5th. P. Savel summarized the results of this meeting.

8. Monitoring Reports

None

9. Consent Agenda
 None

10. Staff Reports

10.1 Information Update (distributed at meeting)

C. Mearns pointed out that since there had been a number of security incidents at libraries in the GTA. and that she was now pursuing the installation of security cameras at Central and at Petticoat Creek, in coordination with the City.

51.06	Moved:	J. Duncan	Seconded:	H. VanLeeuwen
	THAT the CEO's Information Update be received.			
	Carried.			

11. Board Policy Review

11.1 Assigned for September meeting

GP1 Global Governance Commitment – H. Vanleeuwen
 BC3 Monitoring CEO Performance – K. Ashe

12. Other Business
 None

13. In-Camera
 None

14. Board Self-Evaluation

Forms were distributed to Board Members to complete before leaving the meeting.

15. Date of Next Meeting and Adjournment:

The next regular Board Meeting was scheduled for September 28, 2006 at 7:00 p.m. at the Whitevale Branch

52.06	Moved:	J. Lucas	Seconded:	P. Irwin
	THAT the meeting be adjourned.			
	Carried.			

The meeting was adjourned at 8:50 p.m.