

**MINUTES
OF THE PICKERING PUBLIC LIBRARY BOARD
REGULAR MONTHLY BOARD MEETING
Held November 22, 2007 at 7:00 p.m. at the Central Library Boardroom**

Present: J. Lucas, M. Midolo, A. Naqvi, J. O’Connell, J. Sabean, P. Savel (Chairperson),
S. Van Steen
Regrets: O. Chaudhry, B. Littley
Secretary/Treasurer: C. Mearns
Staff: V. Ridgway, E. Bird, C. Grant
Meeting Commenced: 7:02 p.m.

1. **Public Delegations: None**
2. **Approval of Agenda, Disclosure of Potential Conflict of Interest**
No conflict of interest was declared.

89.07	Moved:	J. O’Connell	Seconded:	A. Naqvi
	THAT the Agenda be adopted as presented.			
	Carried.			

3. **Board Education**
 - 3.1 **Linkage**
J. Lucas outlined the Board’s responsibility to conduct linkage with the ownership.
 - 3.2 **Revised Board Calendars 2007 and 2008**
C. Mearns provided the Board with the updated calendars.
4. **Approval of Minutes of the Board Meeting held October 25, 2007, and Business Arising**

90.07	Moved:	J. Sabean	Seconded:	Mika Midolo
	THAT the Minutes of the meeting held October 25, 2007, having been reviewed by each Board Member present at the meeting, be adopted.			
	Carried.			

Business Arising

- 4.1 **Board Education Plan**
C. Mearns reminded the Board of the upcoming OLA conference which provides an excellent opportunity for Board education. In addition, C. Mearns informed the Board that C. Raso will conduct Board education at the January and March 2008 meetings.
5. **Report of Community Linkage Committee**
J. Lucas and S. Van Steen attended the recent program on flower arranging and used this as an opportunity to introduce themselves to those attending.

J. Lucas reported that the Linkage Committee was planning to present to the local Progress Club early in 2008.
6. **Ends Discussion**
None.

7. Governance

7.1 Board Evaluation Report – J. Lucas

J. Lucas reported that the evaluations for September and October were positive. The Board appreciated the presentation on services to Children.

7.2 GP 4 Chairperson’s and Vice-Chairperson’s role - M. Midolo

The suggestion was made to replace references to “Robert’s Rules of Order” with reference to the Board By-Laws and to change the word “appropriate” with “authorized” in the fourth paragraph.

91.07	Moved:	M. Midolo	Seconded:	S. Van Steen
	THAT GP 4, as amended be adopted as conforming to the intent of this policy, and as an effective and useful tool for the Board’s successful performance.			
	Carried.			

7.3 GP 5 Board Committee Principles - J. O’Connell

The suggestion was made to change paragraph 2 to read: “Committees will ordinarily be used in an ad hoc capacity”.

92.07	Moved:	J. O’Connell	Seconded:	Shirley Van Steen
	THAT GP 5, as amended, be adopted as conforming to the intent of this policy, and as an effective and useful tool for the Board’s successful performance.			
	Carried.			

7.4 GP 8 Board Member’s Code of Conduct - J. Sabean

The suggestion was made to change 2 b) to read: “ When the Board is to decide upon an issue about which a member has an unavoidable conflict of interest, that member shall absent themselves from the room and not comment during deliberation or until the vote is concluded”. Also the word “ below” was added to the end of paragraph 3.

93.07	Moved:	J. Sabean	Seconded:	A. Naqvi
	THAT GP 8, as amended, be adopted as conforming to the intent of this policy, and as an effective and useful tool for the Board’s successful performance.			
	Carried.			

8. Ownership

8.1 Member Reports

None.

9. Monitoring Reports

9.1 EL 7 Emergency Executive Succession

94.07	Moved:	S. Van Steen	Seconded:	J. O’Connell
	THAT EL 7 Emergency Executive Succession be adopted.			
	Carried.			

10. Consent Agenda

None.

11. Staff Reports

11.1 Information Update: Report by C. Mearns

12. Board Policy Review (None assigned for December or January)

13. Other Business
None.

14. In Camera

14.1 CEO Evaluation

95.07	Moved:	J. O'Connell	Seconded:	S. Van Steen
	THAT the Board Meeting move In-Camera.			
	Carried.			

8: 25 p.m. Board moved In-Camera

8:55 p.m. Board returned from In-Camera session

98.07	Moved:	M. Midolo	Seconded:	J. Sabeau
	THAT the Board approve the decisions made In-Camera.			
	Carried.			

15. Board Self-Evaluation
Forms were distributed to Board Members to complete before leaving the meeting.

16. Date of Next Meeting and Adjournment:
The date of the next regular Board meeting was Tuesday, December 4, 2007 at 6:30 p.m. at Al Dente Restaurant

99.07	Moved:		Seconded:	
	THAT the meeting be adjourned.			
	Carried.			

The meeting was adjourned at 9:05p.m.