

**MINUTES
 OF THE PICKERING PUBLIC LIBRARY BOARD
 REGULAR MONTHLY BOARD MEETING
 Held November 24, 2005 at 7:00 p.m. at the Central Library**

Present: O. Chaudhry, K. Cummings, J. Duncan, P. Savel, H. VanLeeuwen (Chairperson),
Regrets: J. Lucas, P. Irwin (Regrets) K. Ashe, B. McLean (Absent)
Secretary/Treasurer: C. Mearns
Staff V. Ridgway
Meeting Commenced: 7:30 p.m.

1. **Public Delegations**
None
2. **Approval of Agenda, Disclosure of Potential Conflict of Interest**
No conflict of interest was declared.

77.05	Moved:	K. Cummings	Seconded:	P. Savel
	THAT the Agenda be approved as presented.			
	Carried.			

3. **Board Education**

3.1 **Annual Education Plan**

C. Mearns distributed the revised Education Plan. P. Savel suggested that the April 27th meeting be held at The Redman House on the Pickering museum grounds in Greenwood. J. Duncan requested that the CEO regularly report to the Board on current and future trends in Library services.

3.2 **Report #05-05 Site Costs 2004**

78.05	Moved:	P. Savel	Seconded:	J. Duncan
	THAT the Board receive Report #05-05 Site Costs 2004			
	Carried.			

3.3 **Overview of Library Organizations**

C. Mearns distributed a brief outline of various Library organizations for the Board's reference and information.

3.4 **OLA Registration**

C. Mearns verified that all board members had received their OLA Registration package and requested that they notify her before Tuesday November 29th if they wish to be registered to attend the conference as the deadline for early registration is November 30, 2005.

4. **Approval of Minutes of the Board Meeting held October 27th, 2005 and Business Arising**

79.05	Moved:	O. Chaudhry	Seconded:	K. Cummings
	THAT each Member of the Board in attendance affirm that they have reviewed the Minutes of the meeting held October 27th, 2005 and approve these Minutes as presented.			
	Carried.			

Business Arising

- 4.1 **Policies Updated GP9, GP6, BC3 (distributed)**
Copies were distributed.

5. Report of Community Linkage Committee

H. VanLeeuwen attended the SOLS Trustee #5 Meeting at the Whitby Public Library on October 29th. He has forwarded by email the handout of 16 slides and forms from the meeting to P. Savel for review by the Community Linkage Committee.

6. Governance

6.1 Board Self-Evaluation

P. Savel reported that he received only positive comments on the last meeting stating that it was run very efficiently.

6.2 Policy for Review

- EL7 – K. Ashe - Not in attendance. Tabled until the December meeting.
- GP3 – O. Chaudhry - No changes. Some questions on content were discussed.
- GP4 – K. Cummings - No changes.
- GP5 – J. Duncan - No changes.
- GP6 – P. Irwin - No changes. (P. Irwin did not attend meeting but informed C. Mearns of her comments regarding GP6)
- GP8 – J. Lucas - No changes. (J. Lucas did not attend meeting but informed H.VanLeeuwen of her comments regarding GP 8)
- GP10 – B. McLean - Not in attendance. Tabled until the December meeting.

80.05	Moved:	P. Savel	Seconded:	J. Duncan
	THAT each Member of the Board in attendance affirm that they have reviewed Ends Policies, GP3, GP4, GP5, GP6, GP8 and have found that these conform with Board policy.			
	Carried.			

7. Ownership

7.1 Member Reports

H. VanLeeuwen distributed reports circulated at the SOLS Trustee Council meeting at the Whitby Public Library. A general discussion followed.

8. Monitoring Reports

8.1 EL 7 – Emergency Executive Succession (distributed)

81.05	Moved:	O. Chaudhry	Seconded:	K. Cummings
	THAT each Member of the Board in attendance affirm that they have reviewed the Monitoring Report EL7 and have found that the Report conforms with Board policy.			
	Carried.			

9. Consent Agenda

9.1 Report #04-05 Library Contracts

C. Mearns presented the report #04-05 for Board information and approval.

82.05	Moved:	J. Duncan	Seconded:	P. Savel
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	THAT the Board approve Report #04-05 Library Contracts
	Carried.

10. Staff Reports

10.1 Linkage Information Update (distributed at meeting)

83.05	Moved:	O. Chaudhry	Seconded:	K. Cummings
	THAT the CEO's Linkage Information Update be received.			
	Carried.			

11. Board Policy Review

11.1 Assign for December meeting
 None

12. Other Business
 None.

13. In-Camera

13.1 Report of the CEO Evaluation Committee

84.05	Moved:	O. Chaudhry	Seconded:	K. Cummings
	THAT the Board move In-Camera.			
	Carried.			

8:13 p.m. Board moved In-Camera

The Board rose from In-Camera at 8:23 p.m

87.05	Moved:	H. VanLeeuwen	Seconded:	P. Savel
	THAT the actions of the in-camera session be ratified.			
	Carried.			

14. Board Self-Evaluation

Forms were distributed to Board Members to complete before leaving the meeting.

15. Date of Next Meeting and Adjournment:

The next regular Board meeting was scheduled for **December 6, 2005 at 6:30 p.m. at Papps Restaurant**

88.05	Moved:	P. Savel	Seconded:	J. Duncan
	THAT the meeting be adjourned.			
	Carried.			

The meeting was adjourned at 8:26 p.m.