

**MINUTES  
OF THE PICKERING PUBLIC LIBRARY BOARD  
REGULAR MONTHLY BOARD MEETING  
Held November 26, 2009 at 5:30 pm at the Central Library Auditorium**

**Present:** M. Anderson, O. Chaudhry, J. Lucas, M. Midolo, A. Naqvi, J. O’Connell, P. Savel (Chair), J. Sabean, S. Van Steen  
**Regrets:** B. Littley  
**Secretary/Treasurer:** C. Grant  
**Staff** E. Bird, V. Ridgway, K Williams  
**Meeting Commenced:** 5:35 pm

Facilities Plan Presentation – Jim Morgenstern, Barb Adderley, dMA Consultants and Laurence Cudlip, AECOM.

J. Morgenstern presented a summary of the process so far and the issues arising. Laurence Cudlip reviewed the preliminary findings from the facilities review. A final draft of the facilities plan will be presented to the Board in January 2010.

**1. Confidential Matter**

J. Lucas requested that item 6.2 CEO Performance Evaluation occur before the meeting.

<b>70.09</b>	<b>Moved:</b>	<b>J. Sabean</b>	<b>Seconded:</b>	<b>J. O’Connell</b>
	<b>THAT the Board move in-camera, in accordance with the provisions of the <i>Ontario Public Libraries Act</i>, if the subject matter being considered to be a personal matter about an identifiable individual.</b>			
	<b>Carried.</b>			

**2. Public Delegations**

None.

**3. Approval of Agenda, Disclosure of Interest**

No interest was declared.

<b>71.09</b>	<b>Moved:</b>	<b>M. Midolo</b>	<b>Seconded:</b>	<b>J. Lucas</b>
	<b>THAT the Agenda be adopted as amended.</b>			
	<b>Carried.</b>			

**4. Consent Agenda**

None.

**5. Board Education**

**5.1 Privacy policies: overview**

E. Bird provided the Board with an overview of various privacy legislation and policies affecting the Library.

O. Chaudry joined the meeting at 6:25 pm.

**5.2 Draft 2010 Board Calendar (distributed at meeting)**

<b>72.09</b>	<b>Moved:</b>	<b>J. Sabean</b>	<b>Seconded:</b>	<b>A. Naqvi</b>
	<b>THAT the Board adopt the Draft Board Calendar 2010 as presented.</b>			
	<b>Carried.</b>			

**6. Minutes of the Board Meeting held October 22, 2009**

<b>73.09</b>	<b>Moved:</b>	<b>M. Midolo</b>	<b>Seconded:</b>	<b>A. Naqvi</b>
	<b>THAT the Minutes of the meeting held October 22, 2009, having been reviewed by each Board Member present at the meeting, be adopted as presented.</b>			
	<b>Carried.</b>			

**Business Arising**

- 6.1 GP 7 Board Committee Structure revision (distributed)**  
 C. Grant noted that the addition to this policy had been requested at the previous Board meeting.

<b>74.09</b>	<b>Moved:</b>	<b>J. Sabean</b>	<b>Seconded:</b>	<b>J. Lucas</b>
	<b>THAT the Board adopt GP 7 Board Committee Structure as amended.</b>			
	<b>Carried.</b>			

- 6.2 CEO Performance Review**  
 Dealt with under Confidential Matter above.

**7. ENDS Discussion - None**

**8. Staff Reports**

- 8.1 Library Information Update**  
 C. Grant reviewed the highlights of her report distributed at the meeting.

- 8.2 New Library Logo**  
 C. Grant reviewed the need for a new logo and the process that had been followed to create a new design.

<b>75.09</b>	<b>Moved:</b>	<b>S. Van Steen</b>	<b>Seconded:</b>	<b>J. O'Connell</b>
	<b>THAT the Board adopt the Library Logo version 9b as presented.</b>			
	<b>Carried.</b>			

## 9. Monitoring Reports

### 9.1 EL 7 Emergency Executive Succession

A. Naqvi had conducted a direct inspection of the evidence cited in the Monitoring Report, and confirmed compliance with the Executive Limitation Policy as interpreted by the CEO.

<b>76.09</b>	<b>Moved:</b>	<b>J. Lucas</b>	<b>Seconded:</b>	<b>O. Chaudry</b>
	<b>THAT the Board adopt Monitoring Report EL 7 Emergency Executive Succession as presented; and</b>			
	<b>THAT the Board adopt Policy EL 7 Emergency Executive Succession as presented, the Policy being complete, sound and effective.</b>			
<b>Carried.</b>				

## 10. Report of Community Linkage Committee

S. Van Steen reported that the Linkage Committee had reviewed the 2009 Linkage Plan and created a draft 2010 Linkage Plan. The focus for 2010 would be on People with Disabilities. The 2010 Plan would be amended to include a meeting with the Sustainable Pickering Committee.

<b>77.09</b>	<b>Moved:</b>	<b>S. Van Steen</b>	<b>Seconded:</b>	
	<b>THAT the Board adopt the 2010 Linkage Plan as amended.</b>			
	<b>Carried.</b>			

## 11. Ownership

### 11.1 Member Reports

J. Sabeen and S. Van Steen reported on their attendance at the Art of Transition Symposium. J. Sabeen noted that Pickering Public Library is moving in the direction that the symposium was promoting.

## 12. Governance

### 12.1 Board Self-evaluation Report

M. Midolo led the self-evaluation. She affirmed that members were on time, well prepared and participated fully in a courteous manner with adherence to the Rules of Order and emphasis on the future.

**12.2 GP 10 Principles and Guidelines for Board Members**

M. Anderson reported that GP 10 Principles and Guidelines for Board Members was comprehensive and outlined clear expectations.

<b>78.09</b>	<b>Moved:</b>	<b>J. O’Connell</b>	<b>Seconded:</b>	<b>A. Naqvi</b>
	<b>THAT the Board adopt GP 10 Principles and Guidelines for Board Members as presented.</b>			
	<b>Carried.</b>			

**13. Board Policy Review**

None assigned for December meeting

**14. New Business**

14.1 OLA Superconference

C. Grant noted that the OLA conference program was now available. She would send out the details as soon as possible and asked that, if any Board members wished to attend, they let her know by December 11<sup>th</sup>.

14.2 Board Resignation

P. Savel reported that M. Midolo had tendered her resignation from the Board as of the end of December 2009. He noted that Council would now need to fill the vacancy.

14.3 Board Elections

P. Savel noted that there would be elections for Chair and Vice-Chair at the January Board meeting.

**15. Board Self-Evaluation (distributed at meeting)**

**16. Date of Next Meeting and Adjournment:**

The date of the next meeting was Thursday, December 10, 2009 at 6:30 pm at Al Dente Restaurant.

<b>79.09</b>	<b>Moved:</b>	<b>J. O’Connell</b>	<b>Seconded:</b>	<b>J. Sabean</b>
	<b>THAT the meeting be adjourned.</b>			
	<b>Carried.</b>			

The meeting was adjourned at 7:45 pm.