



Pickering Public Library Board Meeting Minutes

Held January 26, 2017 at 7 pm
In the Central Library Board Room

Attendees: M. Anderson, S. Bhatia, M. Brenner, I. Cumming, J. Sabean, D. Sharma, S. Sheehy,
I. Thomaidis, A. Vashist.

Absent: R. Coelho

Staff attending: C. Grant, K. Williams, E. Bird, S. Perdomo, C. Harper.

Meeting
Commencement Time: 7:02 pm

C. Grant acted as chair until the election of executive for 2017.

1. Public Delegations (none)

2. Approval of Agenda, Disclosure of Interest

No interest was declared.

Motion #01.17

Moved by J. Sabean, Seconded by D. Sharma. **MOTION** THAT the Agenda be adopted as amended.
Carried.

3. Board Education

3.1 PPL Connect

S. Perdomo, Digital Project Leader for the PPL Connect Project presented an overview of the project and outlined some of the success stories so far.

4. Board Elections

4.1 Nomination for Election of Chair for 2017

S. Sheehy nominated J. Sabean for the position of Chair for 2017. J. Sabean accepted the nomination.

Motion #02.17

Moved by S. Sheehy, Seconded by S. Bhatia. **MOTION** THAT J. Sabean be elected Chair for 2017.
Carried.

4.2 Nominations for Election of Vice Chair 2017

J. Sabean nominated S. Sheehy for the position of Vice Chair for 2017. S. Sheehy accepted the nomination.

Motion #03.17

Moved by J. Sabean, Seconded by M. Anderson. **MOTION** THAT S. Sheehy be elected Vice Chair for 2017.
Carried.

4.3 Direction to Destroy Ballots

No ballots were used.

4.4 Opportunity for Chair and Vice Chair to Speak

J. Sabean thanked all members for their support. He said he was looking forward to another great year of accomplishments by the library.

S. Sheehy stated that she was looking forward to working with everyone to get all the exciting new projects going and thanked everyone for their support.

J. Sabeau took over the chair

5. Approval of Secretary and Treasurer for 2017

Motion #04.17

Moved by I. Cumming, Seconded by D. Sharma. **MOTION** THAT the Library CEO be confirmed as Secretary for the Board for 2017 and; THAT the City Treasurer be confirmed as Treasurer for the Board for 2017.
Carried.

6. Appointment of Linkage Committee

6.1 Appointment of Linkage Committee Members

Motion #05.17

Moved by S. Bhatia, Seconded by S. Sheehy. **MOTION** THAT I. Thomaidis, S. Bhatia, M. Anderson and A. Vashist be named to the Board Linkage Committee for 2017.
Carried.

6.2 Appointment of Staff Liaison

C. Grant named K. Williams as the Staff Liaison to the Linkage Committee for 2017.

7. Consent Agenda

None

8. Board Education Continued

8.2 Learn HQ (Strategic Planning)

C. Grant noted that the next few Board Education sessions would be based on Learn HQ. She will send the link to the training site to all Board members. She asked that everyone review the Strategic Planning course before the next Board meeting.

9. Minutes of the Board meeting held December 8, 2016

Motion #06.17

Moved by I. Cumming, Seconded by S. Sheehy. **MOTION** THAT the minutes of the meeting held December 8, 2016, having been reviewed by each Board Member present at the meeting, be adopted as presented.
Carried.

9.1 Minutes of the In-Camera Meeting Held November 24, 2016 (distributed)

Motion #07.17

Moved by D. Sharma, Seconded by M. Anderson. **MOTION** THAT the minutes of the In-Camera meeting held November 24, 2016, having been reviewed by each Board Member present at the meeting, be adopted as presented.
Carried.

10. Ends Discussion

10.1 EP 1 Global Ends Policy (distributed)

J. Sabean reviewed the evidence presented in the report. It was recommended that staff undertake a survey to test the clients interest and willingness to pay for an expansion. This will ensure that there is data to prove that there is good support from large numbers of tax payers.

There was concern expressed by Board members about need for increased security given the issues that staff must deal with. It was also recommended that staff look at shared security services between City and Library (and recreation complex) and at Petticoat Creek.

Motion #08.17

Moved by J. Sabean, Seconded by D. Sharma. **MOTION** THAT the Board adopt Monitoring Report EP 1 Global Ends Policy as presented and; THAT the Board adopt EP1 Global Ends Policy as presented, the policy being complete, sound and effective.
Carried.

10.2 2017 Budget Review (distributed)

C. Grant noted that the report outlined the changes to the 2017 Budget that have been made since the draft budget was approved by the Board. It was suggested that the library express concern with the current calculation of development charges as a new bylaw will be developed soon. The Board should let the province know that the definition of items included needed to be expanded. C. Grant will investigate whether this is controlled by legislation, regulation or something else and report at the February meeting.

Motion #09.17

Moved M. Brenner, Seconded by I. Thomaidis. **MOTION** THAT the Board adopt the Budget Review Report as presented.

Carried.

11. Staff Reports

11.1 CEO Information Update (distributed)

C. Grant noted that the library was very busy in January. Of note are all the activities with teens. We have begun to lend Pickering Passes and they have been going quickly on Saturday morning. Further information will be shared with the Board once there is some feedback from clients.

12. Monitoring Reports

12.1 EL 8 Asset Protection (distributed)

Members reported that the Monitoring Report contained reasonable interpretations and sufficient evidence to conclude that the policy had not been contravened. They felt that there were no necessary amendments.

Motion #10.17

Moved by S. Bhatia, Seconded by D. Sharma. **Motion** THAT the Board adopt Monitoring Report EL 8 Asset Protection as presented and; THAT the Board adopt Policy EL 8 Asset Protection as presented, the Policy being complete, sound and effective.

Carried.

13. Report of the Community Linkage Committee

S. Bhatia reported on the Mental Health workshop she had attended on behalf of the library at the Pickering Ajax Board of Trade.

14. Ownership

14.1 Member Reports

S. Bhatia reported that there was to be a Black History month event with Durham Police this Saturday. All are welcome to attend.

15. Governance

15.1 Board Self Evaluation Report (none)

15.2 BCD 1 Global Board – CEO delegation

D. Sharma reported that there were no necessary amendments to BCD 1 and that he felt that the Board was in compliance with the policy.

Motion #11.17

Moved by D. Sharma, Seconded by S. Sheehy. **Motion** THAT the Board adopt Policy BCD 1 Global Board – CEO delegation as presented, the Policy being complete, sound and effective and; THAT the Board continue to comply with this Policy.

Carried.

16. Board Policy Review

16.1 Assigned for February 23, 2017 (All members should read):

EL 3 Staff Treatment
BCD 2 Unity of Control
GP1 Global Governance Commitment

S. Sheehy
I. Thomaidis
A. Vashist

17. Confidential Matter (none)

18. New Business (none)

19. Board Self Evaluation (distributed at meeting)

20. Date of Next meeting and Adjournment

The next Board meeting will be held on Thursday February 23, 2017 at 7 pm in the Central Library Board Room.

Motion #12.17

Moved by M. Anderson, Seconded by I. Thomaidis. **Motion** THAT the meeting be adjourned.

Carried

The meeting was adjourned at 8:35 pm

Signature of Board Secretary

Date

Signature of Library Board Chair

Date

Alternate formats available upon request. Please contact Elaine Bird at elaineb@picnet.org or 905-831-6265 ext. 6231.