



# Pickering Public Library Board Meeting Minutes

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Held December 8, 2016 at 6:30 pm  
In the Central Library Board Room

Attendees: M. Anderson, S. Bhatia, M. Brenner, R. Coelho, I. Cumming, D. Sharma,  
S. Sheehy (Chair).

Absent: J. Sabeau, I. Thomaidis, A. Vashisht.

Staff attending: C. Grant, K. Williams

Meeting Commencement Time: 6:33 pm

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## 1. Public Delegations

## 2. Approval of Agenda. Disclosure of Interest

No interest was declared

### **Motion #73.16**

Moved by I. Cumming, Seconded by S. Bhatia. **MOTION** THAT the Agenda be adopted as presented.  
Carried.

## 3. Consent Agenda (none)

## 4. Board Education (none)

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**5. Minutes of the Board Meeting held November 24, 2016**

**Motion #74.16**

Moved by M. Brenner, Seconded by I. Cumming. **MOTION** THAT the minutes of the meeting held November 24, 2016, having been reviewed by each Board Member present at the meeting, be adopted as presented.

Carried.

**6. Ends Discussion (none)**

**7. Staff Reports**

**CEO Information Update (verbal)**

C. Grant presented the Information Update and reported that Regional EDI scores have been updated. There are still three areas of risk in Pickering but all have shown improvement since 2012.

She also reported that she had participated in the orientation of Pickering's new Councillor, S. Butt. The orientation covered Board Governance and priorities. He seems to have an interest in volunteering.

She also provided a management team update: C. von Hasselbach has taken a position in the bargaining unit and D. Mirams will now be Manager of Branch Services.

The Reading Garden project will be retendered as soon as possible and funds for the Central Library Makerspace have been included in the 2017 budget.

**8. Monitoring Reports (none)**

**9. Report of the Community Linkage Committee**

**9.1 Linkage Review 2016 (distributed)**

K. Williams will add S. Bhatia's representation at a Parent Resource event in May to final report.

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**9.2 Linkage Plan 2017 (distributed)**

M. Brenner requested that the 2017 Linkage Plan examine customer service and feedback tools to ensure that accessibility needs of clients with mental health challenges are being met. As the Linkage Committee connects with mental health agencies in the Durham Region, they have been asked to consider what the Library might do to assist high schools in the area of mental health.

**Motion #75.16**

Moved by R Coelho, Seconded by D. Sharma. **MOTION** THAT the 2017 Board Linkage Plan be adopted as amended.

Carried

**10. Ownership**

**10.1 Member Reports**

Library Board members who also sit on Council have been discussing the importance of the Reading Garden at the Petticoat Creek Branch and the future makerspace at the Central Library with their Council counterparts and City staff. Councillors recommended promoting the Library through real estate brokers and the faith based community.

S. Bhatia invited Board members to attend a Friendship Lunch at Devi Mandir on Sunday, December 11<sup>th</sup> at 11:30 am.

**11. Governance (none)**

**12. Board Policy Review**

**12.1 Assigned for January 26, 2017 (All members should read):**

EP 1 Global Ends Policy

EL 8 Asset Protection

BCD 1 Global Board – CEO Delegation

J. Sabeau

R. Coelho

D. Sharma

**13. New Business**

**13.1 Board Calendar 2017**

C. Grant reviewed the Board training included in the calendar for 2017. The training plan is a public document. M. Brenner asked if the calendar is shared with the media so they may choose to attend. Request made to hold a Board meeting each year at Claremont.

**Motion #76.16**

Moved by M. Brenner, Seconded by R. Coelho. **MOTION** THAT the Board Calendar for 2017 be adopted as amended.

Carried.

**14. Confidential Matter (none)**

**15. Board Self Evaluation**

Feedback from November's meeting was positive overall with good discussion.

**16. Date of Next meeting and Adjournment**

The next Board meeting will be held on Thursday January 26, 2017 at 7:00 pm in the Central Library Board Room.

**Motion #77.16**

Moved by M. Brenner, Seconded by R. Coelho. **Motion** THAT the meeting be adjourned.

Carried

The meeting was adjourned at 6: 55 pm.

Signature of Board Secretary

Date

Signature of Library Board Chair

Date

*Alternate formats available upon request. Please contact Elaine Bird at [elaineb@picnet.org](mailto:elaineb@picnet.org) or 905-831-6265 ext. 6231.*